

5th Jan 2010

From: Caerphilly County Borough Council
Ty Penallta House
Tredomen Parc
Ystrad Mynach
Hengoed CF82 7PG

Dear Parent or Guardian

INSPECTION OF THE TWYN SCHOOL
Monday 8th February to Thursday 11th February 2010

NOTICE OF MEETING FOR PARENTS/CARERS:
6.30pm, Tuesday 26th January 2010 in The Twyn School, KS2 hall.

As you may already know, this school is soon to be inspected as part of the programme of regular school inspections arranged by Her Majesty's Chief Inspector for Education and Training in Wales. The inspection will be carried out by a team led by Mr. Len Jones, a registered inspector.

This letter is to invite you to attend a meeting with the registered inspector which is being held before the inspection. The meeting is open to all parents/carers of pupils at the school. The governors and staff will not be present during the meeting unless they also have children at the school. The purpose of the meeting is for you to tell the registered inspector your views about the school and how it works so that these views can be included in the inspection. Although the registered inspector will want to hear your views, and will attempt to answer your questions, he or she will not be in a position to comment on your views, which will be taken account of in the inspection. The registered inspector will also be able to tell you about the inspection.

The registered inspector has also asked us to send a questionnaire to all parents/carers for them to complete and return. The questionnaire is being sent out with this letter. The questionnaire is additional to the parents/carers' meeting, and covers much the same ground. Please do fill it in whether or not you can attend the meeting. The inspection team will take your comments into account. Estyn may also use the questionnaire responses to make general statistical analysis of parents/carers' views about schools and/or education. If you want to write in more detail to the registered inspector, please do so, preferably before the meeting. The questionnaire and any letters should be sent in a sealed envelope to the school:

Mr. Len Jones, registered inspector, c/o The Twyn School

I hope you will be able to come to the meeting.

Yours faithfully

Caerphilly County Borough Council

PARENTS/CARERS' QUESTIONNAIRE

The Twyn School

This short questionnaire is being sent out to all parents/carers with a child at the above school. Please fill it in so that the registered inspector carrying out the inspection of this school can use the information that you give in it.

All your answers and comments will be totally confidential and the school will not see them. The inspection team will take your comments into account. Estyn may also use the questionnaire responses to make general statistical analysis of parents/carers' views about schools and/or education. These analyses will not identify individuals in any way.

For each of the statements below, please tick the box which best reflects your views in relation to this school.

	Strongly Agree	Agree	Disagree	Strongly Disagree
1. I am satisfied with my child's work and progress.				
2. The school keeps me well informed about my child's achievement.				
3. The school achieves high standards of good behaviour.				
4. The school's values and attitudes have a good effect on my child.				
5. I am satisfied with the quality of education (including homework) provided by the school.				
6. The school gives me a clear understanding of what is taught.				
7. I am satisfied with the help and guidance my child receives from school.				
8. The school is effective in promoting equality and diversity.				
9. The school encourages parents/carers to play an active part in the life of the school.				
10. I would find it easy to approach the school with questions or problems to do with my child.				
11. My child likes school.				

If you wish to make a comment on any of the above areas or if you wish to say anything else about the school, either its strengths or its weaknesses, please write on the back of this questionnaire.

Please return the questionnaire, in a sealed envelope if possible, to the registered inspector c/o The Twyn School.

Please sign

Thank you for your help.

